

SANCTIONING ORGANIZATIONS BY BOARD OF EDUCATION

Establishing Guidelines for the Sanctioning of Student Achievement Programs and Parent-Teacher Associations and Organizations

The Board of Education of Deer Creek School District believes that student achievement programs and parent-teacher associations and organizations can advance the educational goals of the Board of Education and confer a benefit to the students of the School District. It is the purpose of this policy to establish guidelines for the sanctioning of student achievement and programs and parent-teacher associations and organizations that raise money and collect revenues for the benefit of students. Only those student achievement programs and parent-teacher associations and organizations sanctioned in accordance with this policy will be exempt from the statutory controls over student activity funds found in the Oklahoma School Code Oklahoma Statute Title 70, § 5-129.

Sanctioning Procedure for Student Achievement Programs and Parent-Teacher Associations and Organizations

1. The School District may sanction student achievement programs and parent/teacher associations and organizations that, according to the Board's determination, advance the educational objectives of the School District, are beneficial to students and meet the requirements of this policy.
2. In determining whether a student achievement program or parent/teacher association or organization should be sanctioned by the School District, the Board of Education may consider: (1) if the program, association, or organization promotes activities that are in an extension, expansion, or application of the School District curriculum; (2) if the program, association, or organization assists student government or activities in carrying out special projects or responsibilities; (3) if the program, association, organization assists student clubs, organizations and other student groups in raising funds to promote activities approved by the Board of Education; and (4) supplemental information provided by the student achievement program or by a parent-teacher association or organization in support of its application
3. An application by a student achievement or by a parent-teacher association or organization to the Board of Education for sanctioning shall include the following: (1) a statement of its purpose, goals, organizational structure, and membership requirements; (2) a detailed statement of how the School District and its students will benefit if the organization is sanctioned; (3) a statement of non-discrimination consistent with all Oklahoma and federal laws; and (4) a Set of financial statements performed on such program, association, or organization
4. The application shall be submitted to the Superintendent/Designee for review. After the program, association, or organization's application has been reviewed by the Superintendent/Designee the Superintendent/Designee shall make a recommendation to the Board of Education.

The Board of Education may review the application, and shall sanction or decline to sanction the applicant in its discretion. The decision of the Board of Education is final and non-appealable.

The Superintendent/Designee shall inform organizations applying for sanction status that among requirements to be met for an organization to be considered for sanctioning are the following:

Organizations must affirm compliance with the following provisions:

- Provide a current set of Bylaws or other organizational documents/statements that note the organization's purpose, structure, and rules.
- Conduct an annual internal financial review/audit of accounting records by a member or other qualified person other than an officer or engage a review or audit by a Certified Public Accountant.
- Disclose all gifts and/or compensation to staff
- Hold annual election or affirmation of officers
- Provide full financial disclosure of the organization's membership

5. In order to maintain the status of a sanctioned program, association, or organization in accordance with this policy, the program, association, or organization shall provide for review an annually submitted application in a format prescribed by the district, the administrative designee shall then review the application and determine if the program, association, or organization should be recommended for sanctioning by the Board of Education in accordance with this policy.

6. The Board of Education may, at any time it deems warranted, request records maintained by the program, association, or organization. Records must be promptly provided upon the request of the Board or Superintendent/Designee.

7. The Board may, at its discretion, withdrawal sanctioning at any time it deems it in the best interest in the School District. Any decision of the Board of Education to withdrawal sanctioning is final and non-appealable.

8. No program, association or organization sanctioned under this policy shall publish or otherwise publicly indicate in any manner it has been sanctioned by the District under this policy.

9. It should be noted that the sanctioning by the Board of Education in no way grants the organization or association "tax-exempt" status for its operation, nor does it grant "tax-deductible" status to its donors. The organization or association should consult a tax professional for advice on these matters.